

Unitarian Society of New Haven  
Minutes of the Board Meeting of the Board of Trustees  
May 9, 2013

Accepted June 13, 2013

Board Members Present: Thea Bourke-Martin; Alison Cunningham; Gregg Burton; Sandra Frawley; Russell Heinrich; David Jones; Sue Linsley; Bobbi Pace; Margaret (Peggy) Rae; Jessie Whitehead

Board Members Absent: Georgia Jennings;

A. Cunningham called the meeting to order at 7:07pm and G. Burton recorded the minutes. A quorum of Board Members was present, and the meeting proceeded with A. Cunningham presiding.

### **Consent Agenda**

**MOTION** P. Rae: to approve the consent agenda (Minutes of the April 11, 2013 meeting and April 16, 2013) **SECONDED** B. Pace; **APPROVED WITHOUT DISSENT OR ABSTENTION.**

### **Budget**

J. Hill, Chair of the Finance Committee presented the proposed budget from the finance committee. The committee offered a balanced budget. The proposed budget includes 50% UUA and district fair share dues, minor reductions in personnel expenses (due to reduced hours). It was noted that the budgeted income from pledges is more that \$20k in excess of the current pledge amount.

### **Roof Replacement**

G. Burton and A. Cunningham updated the board on the status of the roof replacement bids. According to the final bid, the roof replacement on the social hall, RE wing and children's chapel will cost \$81k. Replacement of the roof on the shed will cost \$8k.

S. Frawley provided additional detail regarding potential funding sources. Prior roof replacement and major capital repairs have been funded by low interest rate loans from members. Substantially greater costs (interest rate, appraisal, etc.) will be involved in obtaining financing from a bank. The Endowment & Legacies Committee has indicated that it is reconsidering the contribution to the budget from the Endowment Fund and may increase its contribution. The mortgage on the sanctuary is required to be refinanced in 2018. It may be possible to borrow funds from the Shuttee Fund, while still preserving sufficient funds to make the scheduled payments to Pat Shuttee through the date of refinance of the mortgage, at which time, additional funds could be borrowed on the mortgage to repay the loan from the Shuttee Fund.

**ACTION ITEM:** T. Bourke and S. Frawley to prepare a detailed funding strategy for approval at the next Board meeting.

### **Ministerial Fellowship Assessment**

A ministerial fellowship assessment of E. Melcher is due July 1.

**ACTION ITEM:** B. Pace; D. Jones; T. Bourke will prepare the assessment on behalf of the board.

### **Executive Session**

**MOTION** R. Heinrich: to move into executive session for the discussion of the budget and personnel matters. **SECONDED** P. Rae; **APPROVED WITHOUT DISSENT OR ABSTENTION.**

The Board conducted a meeting in executive session to discuss the budget and personnel matters. Following executive session, the Board resumed its regular meeting.

### **Ministerial Search Committee**

The Board discussed the Ministerial Search Committee nomination process. The current slate comprises 12 candidates. The Board discussed whether to pursue further efforts to enlarge the slate of candidates.

**MOTION** S. Linsley: to move forward with the current slate of candidates; announce the candidates and reschedule the election. **SECONDED** by S. Frawley; **PASSED** with 7 in favor; 1 against and 2 abstentions.

### **Adjournment**

**MOTION** T. Bourke-Martin: to adjourn the meeting. **SECONDED** B. Pace; **PASSED** without dissent or abstention.

The meeting was adjourned at 9:05 pm